

# SHARON ROBERTSON

## Clerk of Circuit Court

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### FEE SCHEDULE

Sharon Robertson  
Clerk of Circuit Court  
312 Northwest 3<sup>rd</sup> Street, Suite #101  
Okeechobee, Florida 34972  
Telephone: 863.763.2131  
[www.clerk.co.okeechobee.fl.us](http://www.clerk.co.okeechobee.fl.us)

Last modified on 03/24/2010

<b>Child Support</b>	
<b>Item</b>	<b>Fee Amount</b>
Filing Cross-claim, Counterclaim, Counterpetition or Third-party Complaint	\$295.00
Reopen Fee/Petition for Modification	\$50.00
Fee for alimony or child support is 4% of payment but not less than \$1.00 nor more than \$5.25	4% not to exceed \$5.25
Issuing each summons	\$10.00
Enforcement and modification of support maintenance, alimony agreements or order:	
Delinquency fee	\$25.00
Payoff statement	\$25.00
Failure to pay amount of delinquency	\$25.00
Driver license suspension/non-payment of Child Support	\$25.00
Filing Notice of Appeal from <b>Circuit Court to District Court of Appeal:</b>	
1. Payment to Sharon Robertson, Clerk.	\$100.00
2. Payment to Clerk of District Court of Appeal	\$300.00
For preparing, numbering and indexing an original record of appellate proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00
For examining, comparing, correcting, verifying, and certifying transcripts of appellate Proceedings prepared by someone other than the Clerk, per page	\$5.00
<b>Circuit Civil</b>	
<b>Item</b>	<b>Fee Amount</b>
General civil filings: actions in excess of \$15,000	\$400.00
Mortgage foreclosure & real property action filing fees:	
1. Less than or equal to \$50,000	\$400.00
2. More than \$50,001 but less than \$250,000	\$905.00
3. \$250,000 or greater	\$1905.00
Foreclosure Counterpetition, Cross-claim, Counterclaim, 3 <sup>rd</sup> Party Complaint	
1. Less than or equal to \$50,000	\$395.00
2. More than \$50,001 but less than \$250,000	\$900.00
3. \$250,000 or greater	\$1900.00

Foreclosure managed mediation (in addition to filing fees)	\$750.00
Making judicial sale, recording and certifying sale and title	\$70.00
General Civil Cross-claim, Counterclaim, Counterpetition, Third-party Complaint	\$395.00
Additional filing fee for each timeshare estate joined in action	\$10.00
Issuing each summons	\$10.00
Reopen Fee	\$50.00
Malpractice 90 day extension	\$42.00
An additional charge for each defendant over 5, per defendant (include aka, fka, dba)	\$2.50
An additional charge to be paid by the party seeking each severance that is granted	\$18.00
Garnishment, attachment, replevin and distress (in addition to filing fees)	\$85.00
Notice of recording foreign judgment (in addition to filing fees)	\$42.00
Court ordered mediation per person per session:	
1. Combined Income less than \$50,000	\$60.00
2. Combined Income \$50,000 or more	\$120.00
Filing Notice of Appeal from <b>Circuit Court to District Court of Appeal:</b>	
1. Payment to Sharon Robertson, Clerk.	\$100.00
2. Payment to Clerk of District Court of Appeal	\$300.00
Filing Notice of Appeal from <b>Circuit Court to Supreme Court:</b>	
1. Payment to Sharon Robertson, Clerk.	\$100.00
2. Payment to Supreme Court Clerk	\$300.00
Filing Cross-appeal, Notice of Joinder, or Motion to Intervene	
1. Payment to Clerk of District or Supreme Court of Appeal	\$295.00
For preparing, numbering and indexing an original record of Appellate Proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00
For examining, comparing, correcting, verifying, and certifying transcripts of Appellate Proceedings prepared by someone other than the Clerk, per page	\$5.00
From each attorney appearing Pro Hac Vice	\$100.00

<b>County Civil</b>	
<b>Item</b>	<b>Fee Amount</b>
Small claims less than \$100.00	\$55.00
Small claims \$100 to \$500.00	\$80.00
Small claims \$500.01 to \$2500.00	\$175.00
Small claims \$2,500.01 to \$5,000	\$300.00
County Civil \$5,000.01 to \$15,000	\$300.00
Removal of Tenant	\$185.00
Issuing each summons	\$10.00
Notice to Appear/Summons per defendant	\$7.00
Notice of Recording Foreign Judgment (in addition to filing fees)	\$42.00
Filing Cross-claim, Counterclaim, or Third-party Complaint if relief sought by party <b>exceeds</b> \$2500.00	\$295.00
Reopening a case, up to \$500	\$25.00
Reopening a case, greater than \$500	\$50.00
Additional filing fee for each timeshare estate joined in action	\$10.00
Garnishment, Attachment, Replevin and Distress (in addition to filing fees)	\$85.00
Additional charge for each defendant over 5, per defendant (include aka, fka, dba)	\$2.50
Court ordered mediation service per person, per session: (County Civil Cases Only)	\$60.00
Filing Notice of Appeal from <b>County Court to Circuit Court</b>	\$281.00
Filing notice of Cross-appeal, Notice of Joinder, or Motion to Intervene as an appellant, Cross-appellant, or Petitioner (in cases <b>greater</b> than \$2500.00)	\$295.00
For preparing, numbering and indexing an original record of Appellate Proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00
For examining, comparing, correcting, verifying, and certifying transcripts of Appellate Proceedings prepared by someone other than the Clerk, per page	\$5.00
From each attorney appearing Pro Hac Vice	\$100.00
<b>Domestic Relations</b>	
<b>Item</b>	<b>Fee Amount</b>
Dissolution of Marriage/Simplified/Annulment (Dissolution Judgment Fee \$10.50 included)	\$408.00

Upon Institution of Other Civil Actions (Termination of Parental Rights, Adoption, Name Change & Delayed Birth Actions)	\$400.00
Upon Institution of actions pursuant to Florida Statutes 39, 61, 741, 742, 747, 752, 753	\$300.00
Domestic Relations Cross-claim, Counterclaim, Counterpetition, Third Party Complaint under Chapters 39, 61, 741, 742, 747, 752 or 753	\$295.00
Injunction for Protection - Domestic, Repeat, Sexual, and Dating Violence	No Fee
Issuing each summons	\$10.00
Reopen Fee/Petition for Modification	\$50.00
An additional charge to be paid by the party seeking each severance that is granted	\$18.00
Garnishment, Attachment, Replevin and Distress (in addition to filing fees)	\$85.00
Fee for alimony or child support is 4% of payment but not less than \$1.00 nor more than \$5.25	4% not to exceed \$5.25
Court Ordered Mediation Per Person Per Session:	
1. Combined Income less than \$50,000	\$60.00
2. Combined Income more than \$50,000	\$120.00
Filing Notice of Appeal from <b>Circuit Court to District Court of Appeal:</b>	
1. Payment to Sharon Robertson, Clerk.	\$100.00
2. Payment to Clerk of District Court of Appeal	\$300.00
Filing Cross-appeal, Notice of Joinder, or Motion to Intervene	
1. Payment to Clerk of District or Supreme Court of Appeal	\$295.00
For preparing, numbering and indexing an original record of Appellate Proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00
For examining, comparing, correcting, verifying, and certifying transcripts of Appellate Proceedings prepared by someone other than the Clerk, per page	\$5.00
From each attorney appearing Pro Hac Vice	\$100.00
<b>Probate, Guardianship and Trust</b>	
<b>Item</b>	<b>Fee Amount</b>
For the opening of any estate of one document or more, but not to include issuance of letters or orders of summary administration	\$231.00

Petitions to admit foreign wills, authenticated or exemplified copies or transcripts of record	\$231.00
Caveat	\$41.00
Disposition of personal property without administration	\$231.00
Disposition of personal property - with administration	
1. Summary Administration-less than \$1000	\$235.00
2. Summary Administration-\$1000 or more	\$345.00
3. Formal	\$400.00
V.A. Guardianship	\$235.00
Guardianship of Person Only	\$235.00
Guardianship of Person and Property	\$400.00
Guardianship of a Minor - Person Only	\$235.00
Guardianship of a Minor - Person and Property	\$400.00
Filing verified inventory:	
1. Value of Ward's Property exceeds \$25,000 Audit Fee	\$85.00
2. Value of Ward's Property has a value of less than \$25,000	No Charge
Filing Annual Accounting:	
1. Estate Value:	
• \$25,000 or less	\$20.00
• \$25,001 - \$100,000	\$85.00
• \$100,001 - \$500,000	\$170.00
• More than \$500,000	\$250.00
Petition for determination of incompetency	\$231.00
Issuing each summons	\$10.00
Reopen Fee	\$50.00
From each attorney appearing Pro Hac Vice	\$100.00
<b>Traffic</b>	
<b>Item</b>	<b>Fee Amount</b>
Traffic tickets:	
1. Late Charge (civil)	\$23.00



Driver's License records (hard copy)	
1. 3-year record	\$14.25
2. Full record	\$16.25
	plus \$.15 per page

### Marriage Licenses

Item	Fee Amount
Marriage application and license (includes one certified copy of license)	\$93.50
If pre-marital class certification filed (3-day waiting period waived)	\$61.00
For Solemnizing matrimony	\$30.00
Providing a certified copy	\$3.00

### Passports

Item	Fee Amount
Age 16 and older ((\$110.00 check or money order to "U.S. Department of State" and \$25.00 cash; or check payable to Sharon Robertson, Clerk.)	\$135.00
Age 15 and under ((\$80.00 check or money order to "U.S. Department of State" and \$25.00 cash; or check payable to Sharon Robertson, Clerk.)	\$105.00
Expedite Service, additional (per person)	\$60.00
Overnight Postage fees - Contact Clerk for current overnight service costs	

### Real Estate Conveyances

Item
Deed Documentary Stamps: Rate .70 cents per \$100 of consideration or fraction thereof on deed or other instrument conveying an interest in Real Estate. A minimum of .70 cents doc stamps must be affixed to deeds which have a consideration of \$100 or less.
Mortgage Documentary Stamps: Rate .35 cents per \$100 or fraction thereof on promise to pay.
Intangible Tax: A nonrecurring tax of 2 mills (2%) on the dollar of the just valuation of all notes, bonds, and other obligations for payment of money, which are secured by mortgage, deed of trust, or other lien upon Real Property situated in the state.

Official Records	
Item	Fee Amount
Recording, indexing, filing any instrument not more than 14" x 8.5" including notice to Property Appraiser when applicable:  <ol style="list-style-type: none"> <li>1. First page or fraction thereof</li> <li>2. Each additional page or fraction thereof</li> <li>3. For indexing instruments recorded in the official records which contain more than 4 names, per additional name</li> </ol>	   \$10.00 \$8.50 \$1.00
For examining, certifying, and recording plats and for recording condominium exhibits larger than 14"x 8.5":  <ol style="list-style-type: none"> <li>1. First page</li> <li>2. Each additional page</li> </ol>	  \$35.00 \$19.50
Microfilm copies of any public record:  16mm 100' microfilm roll 35mm 100' microfilm roll	  \$42.00 \$60.00
Fax copies:  <ol style="list-style-type: none"> <li>1. For the phone call</li> <li>2. For each page faxed</li> </ol>	  \$1.00 \$1.00
Recording, indexing and filing lis pendens:  First page Each additional page	  \$5.00 \$4.00
Miscellaneous	
Item	Fee Amount
Photocopying any instrument in the public record not more than 8.5" x 14", per page	\$1.00
Photocopying any instrument in the public record larger than 8.5" x 14", per page	\$5.00
Verifying any instrument presented for certification prepared by someone other than the Clerk or Deputy Clerk, per page	\$3.50
For copying of any instrument by other than photographic process, per page	\$7.00
Photographic copies of recorded plats, per page	\$5.00
Microfiche, per fiche	\$3.50



Writing any paper other than herein specifically mentioned, same as copying, including signing and sealing	\$7.00
Certifying copies of any instrument in public records	\$2.00
Indexing each entry	\$1.00
Searches of records (per year, per department)	\$2.00
For receiving money into Registry of Court:	
1. First \$500	3%
2. Each subsequent \$100	1.5%
3. Eminent Domain, per deposit	\$170.00
For approving bond	\$8.50
Tax Deed Sale, including application, preparation of tax deed, and disbursement of proceeds of sale other than excess proceeds	\$60.00
Disbursement of excess proceeds from Tax Deed Sales first \$100 or fraction	\$10.00
Certificate of transfer of liens to security	\$20.00
Additional charge for each additional lien	\$10.00
Exemplified Certificates, including signing and sealing	\$7.00
Authenticated Certificates, including signing and sealing	\$7.00
For sealing any court file or expungement of any record (cost of copies & certification additional)	\$42.00
For receiving and disbursement all restitution payments	\$3.50
Application and permit for home solicitation sales	\$100.00
Affidavit of Domicile (plus recording and copying fees as needed)	\$5.00
For only signing and sealing a subpoena for a witness	\$2.00
For issuing and filing a subpoena for a witness, not otherwise provided for herein (includes writing, preparing, signing and sealing)	\$7.00
For administering oath, attesting and sealing	\$3.50
For validating certificates, any authorized bonds, each	\$3.50
For issuing payoff statements for alimony/child support judgment	\$25.00
Dishonored check fee:	
• If face value does not exceed \$50	\$25.00
• If face value exceeds \$50 but does not exceed \$300	\$30.00
• If face value exceeds \$300	\$40.00
	or 5% of the face amount of the check, whichever is greater.